Open to Internal and External Candidates

Position Title: National MHPSS Officer
Organizational Unit: Community Stabilization Unit (CSU)
Duty Station: Erbil - Iraq
Classification: National Officer Category, “NOB”
Type of Appointment: Special Short Term contract (SST)
Duration of Appointment: Six (6) months with possibility of extension
Closing Date: 6th Sep, 2020
Reference Code: SVN2020/IRQ/253

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged as well as the Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Under the general guidance of the Chief of mission, the overall supervision of the head of the community stabilization and the direct supervision of the MHPSS programme coordinator, the successful candidate will be responsible to:

Core Functions / Responsibilities:

1. Ensure that MHPSS programming is integrated into CSU and broader IOM strategic and operational planning in Iraq.
2. Technical support of mental health and psychosocial teams in the governorates under their responsibility, ensuring timely and effective execution of project’s activities and operational plans, as well as efficient, transparent and accountable use of allocated funding.
3. Promote partnership, capacity building and strengthening of civil societies organizations, including local NGOs, associations, providing training, coaching and networking.
4. Representing IOM in Mental Health and Psychosocial Support meetings, working groups and other meetings with relevant stakeholders.
5. Participate in needs assessments, support researches, identify strategies to promote psychosocial support at governorates’ level, design operational plans to enhance access to psychosocial services.
6. Ensure compliance with IOM and donor requirements, including those related to procurement, budget utilization, and human resources, maintaining close contact with relevant IOM support units.
7. Assist the MHPSS Programme coordinator and other relevant colleagues/units to prepare project proposals, narrative and progress reports, cost modifications, and public information material, as required by project donor(s) and/or IOM.

8. Assist the MHPSS programme coordinator in project development functions.

9. Support the maintenance of project documentation and information, including the preparation of Arabic and English translations of technical documents.

10. Ensure that confidentiality and the right to privacy is maintained with regard to confidential information.

11. Provide training sessions to IOM staff, psychosocial and social cohesion field teams, community focal points and partner organizations staff.

12. Organize training modules and liaison with national and regional professionals and academics.

13. Participate in the continuous monitoring and evaluation of the program and in the logistical elaboration of the programmatic phases of intervention.

14. Perform such other duties as may be assigned by the programme management.

Qualifications.

Education

- Master’s level degree in Psychology, Mental Health, Health Sciences, Humanities or a related field from an accredited academic institution
- University degree in Psychology, Mental Health, Health Sciences, Humanities or Social Sciences is mandatory from an accredited university with 2 years of relevant professional experience.

Experience

- Experience in Information Management, management and coordination of information flows, data management including collection, storing, processing, and analysing data to generate information products.
- At least 5 years of relevant professional experience.
- Previous professional experience in similar context providing mental health and psychosocial support programme services. Previous experiences in community stabilization activities is an advantage.
- Experience in communicating and working with a wide range of people including people of culturally diverse backgrounds.
- Good communication, interpersonal and organizational skills.
- Ability to draft clearly and concisely.
- Demonstrated gender awareness and gender sensitivity.
- Ability to work effectively and harmoniously with colleagues from varied cultures and professional backgrounds.
- Ability to work under pressure.
- Personal commitment, efficiency, flexibility and drive for results.
- Proficiency in Office applications, including Word, Excel, Power Point, Explorer

Languages
• English, Kurdish and Arabic are required.

**Required Competencies**

The incumbent is expected to demonstrate the following values and competencies:

**Values**

- **Inclusion and respect for diversity**: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency**: maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism**: demonstrates ability to work in a composed, competent, and committed manner and exercises careful judgment in meeting day-to-day challenges.

**Core Competencies** – behavioural indicators *level 2*

**Teamwork**: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

- Fosters a sense of team spirit by developing a shared understanding, accountability and enthusiasm for the team’s work.
- Displays a high level of cultural awareness, sensitivity to different ways of working and leverages individual strengths in order to build a better team.
- Shares credit for team accomplishments and ensures that the contribution of others is recognized.
- Helps create a positive team spirit, putting aside personal considerations to help the team achieve its goals.

**Delivering results** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.

- Produces high-quality results and workable solutions that meet clients’ needs.
- Anticipates constraints, identifies solutions, and takes responsibility for addressing critical situations.
- Monitors own and others’ work in a systematic and effective way, ensuring required resources and outputs.
- Aligns projects with Organization’s mission and objectives and demonstrates a good understanding of the impact of team’s and own work on external and internal counterparts.

**Managing and sharing knowledge** continuously seeks to learn, share knowledge, and innovate.

- Disseminates and shares knowledge openly and actively contributes to knowledge/network communities for topics relevant to area of expertise.
- Encourages knowledge-sharing across units/departments and ensures that knowledge is captured, recorded, and disseminated appropriately.
- Builds networks for the effective communication and exchange of knowledge and ideas and puts others into contact with various sources of knowledge.
- Contributes to an environment that is conducive to innovation and learning.

**Accountability**: takes ownership for achieving the Organization’s priorities and assumes responsibility for own action and delegated work.

- Proactively seeks responsibility in delivering towards the goals of the Organization.
• Plans and organizes work with a clear and deliberate focus, ensuring commitments are easily identified and progress is widely communicated.
• Stands by the actions of team or department, publicly accepting ownership.
• Takes responsibility of own shortcomings and those of the work unit, where applicable.

Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

• Speaks and writes clearly and effectively.
• Seeks to share information with others, with due respect for diversity and the confidentiality of specific sensitive information.
• Listens and seeks to understand without bias and responds appropriately.
• Shares information and keeps others up to date; actively seeks others' views and ideas and respects their contribution.

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**IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse**

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

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**Others**

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa, and authorizations by the concerned Government, where applicable.

Only candidates residing in either the country of the duty station or from a location in a neighbouring country that is within commuting distance of the duty station will be considered. In all cases, a prerequisite for taking up the position is legal residency in the country of the duty station, or in the neighbouring country located within commuting distance, and work permit, as applicable.

Internals of the Organization and NMS candidates, as well as external female candidates, will be considered as first-tier candidates. This vacancy is also open to second-tier candidates.

The appointment is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

**How to apply:**

Interested candidates are invited to submit their applications via a link:

https://iraq.iom.int/jobs/national-mhpss-officer

For an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

**Posting period:**
From 23.08.2020 to 06.09.2020