



Organization or Agency: **International Organization for Migration (IOM)**
Position Title: **Durable Solutions, Operations _ Senior Durable Solutions Field Assistant**
Organizational Unit: **Return and Recovery Unit**
Duty Station: **Anbar (Ramadi) -Iraq**
Type of Contract: **Sub-Contract to Stars & Orbit**
Grade: **Equivalent to G6**
Duration of Appointment: **Six (6) months with possibility of extension subject to satisfactory performance and funds availability**
Closing Date: **03rd December 2020**
Reference Code: **CFA2020/IRQ/330**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context/Reporting line:

Following the end of hostilities against ISIS, the return of approximately 3.6 million Iraqis is threatened by the large presence of debris, heavy damage to community infrastructure and destroyed shelter. The work of the Return and Recovery Unit within IOM Iraq is to remove these initial obstacles to return and lay the foundation for longer-term recovery, economic development and peacebuilding programming.

Under the General guidance of Chief of Mission (CoM), the overall supervision of Head, Return and Recovery Unit, Senior Program Coordinator and Anbar Regional Coordinator, the administrative supervision of the Head of Sub Office (HoSO), Under the direct supervision of the RRU Anbar Team Leader with the technical support of the Durable Solutions Officer, the “Durable Solutions, Operations _ Senior Durable Solutions Field Associate” will manage Return activities in Anbar governorate both camps and urban sites. Based in Ramadi office, with constant visits to the field sites to oversee all return operations and coordinate relationship with stakeholders across the governorate and follow the same channel of reporting in the unit.

Core Functions / Responsibilities:

1. Supporting the RRU team leader in managing the return project activities both programmatically and administratively.
2. Overseeing the return field associate(s) and provide constant operational guidance on workplans and population engagement in camps, areas of displacement and areas of origin.
3. Focal point for the capacity building component on return activities at the field level in close coordination with the regional adviser and national technical team.
4. In coordination with the CE and DS programme coordinator and technical team, support and supervise the DS field associates(s) and other relevant field staff in all activities related to the return and reintegration project in areas of displacement and in areas of return located within Anbar – including, but not limited to: sensitization, registration, coordination, referrals, monitoring and evaluation
5. With the support of RRU Anbar IM, manage the return data management component, including: constant review of the return database to ensure that all updates are well reflected in beneficiaries cases, quality review of data collected from the field and ensure data protection rules apply when referring to partners, other organisations and entities.

6. In coordination with Anbar RWG staff, maintain a monthly updated Anbar stakeholder mapping for return that covers all communities of return targeted by the project and includes: public services, local authorities, tribal leaders, community structures, armed actors and any other relevant entity that might influence the return process.
7. In coordination with government liaison colleagues, and under the supervision of the team leader, brief stakeholders about the project and ensure close coordination with Anbar governmental entities per each round of return.
8. Represent the DSN at field coordination level with humanitarian actors.
9. Identify operational risks and work closely with the regional coordinator and the durable solution technical team to set mitigation methods.
10. Work closely with RRU admin officer and TL to collect all necessary documents needed to process and settle payments.
11. Work closely with community service engineers in Anbar to identify shelter owners eligible for referral to shelter rehabilitation.
12. Oversee the post return referral progress, provide monthly progress reports on the status, progress and gaps in the referrals.
13. In coordination with national technical team, DSN, RWG and relevant departments, contribute to advocacy messages.
14. Contribute to build a better understanding of contextual process of return including required documents, registration with public services and movement restrictions.
15. Perform such other duties as may be assigned by supervisor(s).

Required Qualifications

Education:

- University degree in social sciences, humanitarian studies, law or any relevant department to the scope of work from an accredited academic university or institute.

Experience and Skills:

- Minimum 4 years of relevant work experience in social cohesion /community stabilization, protection, camp management, community engagement or MHPSS.
- Good understanding and proven experience in individual profiling of vulnerable population and in conducting referrals in line with protection standards.
- Demonstrable skills in engaging with communities, leading community consultations, running focus group discussion and other forms of CWC approaches.
- Previous work in the return/camp setting in Anbar and/or in social cohesion, peacebuilding or community stabilization activities in Anbar governorate is an advantage.
- Demonstrable experience in managing people and teams.
- Excellent organizational, communication, coordination, and time-management skills.
- High ability to interpret, analyze, and synthesize information in a fast-paced environment.
- Ability to productively work under pressure and circumstances of insecurity.
- Excellent reporting skills, reliability, flexibility, commitment, and patience.
- Ability to gain trust and build relationships with co-workers, communities, and authorities.
- Demonstrated gender awareness and gender sensitivity.
- Applicant must be based in Ramadi.

Languages:

- Fluency in English and Arabic is required.

Behavioral Competencies

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.

- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion and loyalty.
- Strives for supportive working environment and positive working relationship.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.

Interested candidates are invited to submit their applications via this link:

<https://vacancies.my-soc.org/apply.php?job=20201119124653&token=pyhJx3XfL26Iwq7trnbE05sNK>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 19.11.2020 to: 03.12.2020