



**United Nations Investigative Team to promote accountability for crimes
committed by Da'esh / ISIL**

UNITAD

JOB POSTING DETAILS

Posting Title: Light Vehicle Drivers (3 posts)

Opening Number: UNITAD-2021-IC-002

Department/Office: United Nations Investigative Team to promote
accountability for crimes committed by Da'esh / ISIL
(UNITAD)

Location: Dohuk, Iraq

Type of Contract: Individual Contractor

Duration of Contract: Temporary available with possible extension

Posting period: 11 January – 17 January 2021

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Special Notice:

UNITAD invites all interested and qualified candidates to apply for the announced position.

Important Notice: Interested candidates should complete the attached United Nations Personal History form (P.11), and forward electronically at the following email address: UNITAD-Staffing@un.org. Therefore, only applications made via the UN P-11 form will be considered, and incomplete P-11s will not be processed. (CVs and other agencies forms will not be considered either). Additionally, please do not submit any supporting documents such as diplomas /

educational certificates. These documents will be requested only from those candidates who have successfully passed the assessment / interview process.

Posting Title and Opening number MUST be indicated in the subject of your e-mail application.

Short-listed candidates may be requested to sit for written (and/or technical test) in addition to an interview.

Only shortlisted candidates will be contacted and advance to the next stage of the selection process.

The United Nations Secretariat is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position.

Org. Setting and Reporting:

These individual contractors are located within the United Nations Investigative Team to promote accountability for crimes committed by Da'esh / ISIL (UNITAD) and will be based in Dohuk, Iraq.

UNITAD was established by the Secretary-General pursuant to Security Council resolution 2379 (2017), according to which it is mandated to support domestic efforts to hold ISIL (Da'esh) accountable by collecting, preserving and storing evidence in Iraq of acts that may amount to war crimes, crimes against humanity and genocide committed by the terrorist group ISIL (Da'esh) in Iraq.

Responsibilities:

Under overall guidance of the Chief Transport Officer and the direct supervision of Transport Officer, Senior Driver will be responsible for the following duties:

- Drive both light, heavy vehicles and Mobile Handling Equipment (MHE) ensuring compliance with security and safety regulations during trips;
- Convey staff members to official destinations;
- Liaise with Transport workshop/contractor on the maintenance of vehicles, ensures that the vehicle(s) is/are presented for scheduled maintenance/repairs in accordance with the service schedule;
- Carry out daily checks (oil, brakes, tires, water, battery etc) on vehicles and performs minor mechanical repairs on vehicles when required, ensures cleanliness of assigned vehicle(s);
- Make daily trips entries in the vehicles log books and keep records of mileage and fuel consumption;
- Prepare Movement of Personnel Form (MOP) and obtains proper authorization before trips, ensures MOP is completed after the trip as and when required;
- Ensure accidents are reported correctly;
- Perform any other related duties as required.

Competencies:

Professionalism: Good knowledge of driving rules and local traffic regulations is essential. Knowledge of the area and the current condition of roads and highways including height and weight restrictions on all commercial routes, security and safety awareness. Ability to operate independently in austere environment for protracted periods.

Planning and Organizing: Demonstrated ability to apply sound judgment in the context of assignment.

Accountability: Ability to demonstrate a high sense of responsibility and operate in compliance with all traffic laws and safety regulations.

Communication: Ability to communicate in a clear and concise manner.

Teamwork: Excellent interpersonal skills, including ability to operate effectively across organizational boundaries; ability to establish and maintain effective partnerships and working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity and gender.

Education:

High School or equivalent diploma is required. Must possess driving permit for heavy vehicles.

Work Experience:

Minimum of two years of experience with heavy vehicles (Trucks, Buses, and MHE) with a safe driving record. Experience operating independently in austere environment for protracted periods is desirable. Work experience working in Dohuk area is desirable.

Languages:

English and French are the working languages of the United Nations Secretariat. For the position advertised, working knowledge of oral and written English, Arabic and Kurdish is required.

Assessment Method:

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

United Nations Considerations:

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

No Fee:

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.